



Monthly Progress Report

IDENTIFICATION:

Name of Project	Tahafuz: "Building Resilience through Community Based Disaster Risk Management in the Sindh Province of Pakistan"
Name of the Organization	Rural Support Programmes Network (RSPN)
Project Start Date	28-09-2012
Expected Completion Date	27-09-2013
Reporting Period:	28-09-2012 to 31-10-2012
Report Prepared by:	Rural Support Programmes Network
Date Submitted:	November 20 th , 2012

MONTHLY PROGRESS:

S.#	Activity		Unit of Measure	Units		Households		Population		
				Target	Acht	Target	Acht	Target	Acht	
1.	Sub-agreement with NRSP & TRDP		Signed agreements	02	02	-	-	-	-	
2.	ToR for CBDRM manual consultant		No. of ToRs	NA	01					
3.	Staff hiring	RSPN	PMU	No. of staff	05	05	-	-	-	-
		NRSP	PSU		06	06	-	-	-	-
			DIU		20	20	-	-	-	-
		TRDP	PSU		05	05	-	-	-	-
			DIU		16	13	-	-	-	-
4.	Project Orientations (Islamabad)	NRSP & TRDP core staff		No. of orientations	01	01	-	-	-	-
		PMU staff RSPN head office		No. of orientations	01	01	-	-	-	-
5.	Meeting with NDMA	RSPN - Islamabad level		No. of meetings	NA	01	-	-	-	-

	Representatives	RSPs - Districts level	No. of meetings	NA	04	-	-	-	-
6.	Material Developed	· Compliance checklist	No. of CCs	01	01	-	-	-	-
		· Project Implementation Plan	No. of IPs	01	01	-	-	-	-
		· Project Monitoring Plan (PMP)	No. of PMPs	01	01	-	-	-	-
		· Project Work plan	No. of WPs	01	01	-	-	-	-
7.	Branding and Marking	<i>Banners (Launching Workshops)</i>	No. of designs	NA	04	-	-	-	-
		<i>Standees (Launching Workshops)</i>	No. of designs	NA	04	-	-	-	-
		<i>Stationary items (pen/notepad/folder for Launching Workshops)</i>	No. of designs	NA	03	-	-	-	-
		<i>VDMC/UDMC registers</i>	No. of designs	NA	02				
8.	Identification of revenue villages in consultation with DDMA	No. of Revenue villages	232	232	-	-	-	-	
9.	Community sensitization about Tahafuz project by RSPs in target districts	No. of Revenue Villages	232	35	-	-	-	-	
10.	Village mapping in target districts with community participation	No. of Maps	232	35	-	-	-	-	

RESULTS ACHIEVED:

RESULTS	INDICATOR	CUMMULATIVE Achievement (%)
Results 1: Local community institutions formed and mechanisms developed to withstand disasters in future	1.1 Number of VDMCs and UDMCs formed.	NA
	1.2 Number of male and female members in each VDMC.	NA
	1.3 Participation of community member (disaggregated by gender) in formation of VDMCs and UDMCs.	NA
	1.4 Frequency of meetings and records of VDMCs and UDMCs.	NA
	1.5 Compliance of VDMCs and UDMCs activities and records as agreed in the Terms of partnership agreement with the VDMCs and UDMCs.	NA
Results 2: Capacity of local community developed to formulate hazard risk reduction plans, policies or curriculum	2.1 Number of men and women trained in disaster preparedness, management and mitigation.	NA
	2.2 Number and percentage of beneficiaries retaining disaster preparedness, mitigation, and management knowledge two months after training.	NA
	2.3 Number of village level disaster risk management plans and training curriculum developed.	NA
	2.4 Number of village level disaster risk management plans activities implemented.	NA
Results 3: Small scale preparedness and mitigation measures undertaken.	3.1 Number of men and women who will benefit from proposed hydro-meteorological activities.	NA
	3.2 Number of hydro-meteorological procedures developed as a result of the activities to increase preparedness for hydro-meteorological events.	NA
	3.3 Number and percentage of men and women trained in hydro- meteorological-related activities retaining knowledge two months after training	NA

****Note:** Since the project recently entered the implementation stage most of the activities carried out during the first month revolved around preparation and resource mobilization. Thus, no results have been achieved so far as per the results framework given above.

Activities:

Signing of Sub-agreements: Sub-agreements were signed with the implementing partners. NRSP and TRDP will be implementing this project in the four selected districts. NRSP will work in Thatta and Badin districts while TRDP will take care of districts Tharparkar and Umerkot. After signing these sub-agreements both partners have begun planning their activities.

Staff: RSPN established an Islamabad based Project Management Unit; comprising of a Project Manager, 2 Monitoring Officers, 1 Finance Officer and 1 CBDRM Capacity Building Specialist. The staff hiring process, which included interviewing short listed staff and the evaluation and issuing of contracts, was successfully completed. Approval for all these key positions was obtained from OFDA-USAID and the PMU is now fully operational.

Like RSPN, the partner organization NRSP has also completed its required staffing by hiring 26 dedicated employees whereas TRDP is in the process of hiring project staff. So far they have been able to hire 18 out of the total required 21 employees. Both partners have established one PSU at RSP level and one DIU in each of the four target districts.

CBDRM Manual: The Terms of Reference for a consultant who will develop a comprehensive CBDRM manual has been developed and the hiring process has also been initiated. RSPN identified potential consultants and asked them to submit proposals. These potential consultants were then asked to interview for the position and also present their proposal to develop a CBDRM Manual. Interviews are due to be conducted in the first week of November and it is anticipated that a consultancy contract will be issued within a week of the interviews.

Coordination/Linkages: RSPN held a meeting with NDMA officials in Islamabad to obtain government support and brief them on the project's scope and key activities. Moreover, similar efforts were made by RSPs in their respective target districts. As a result, the government officials offered their full support and cooperation to RSPN and RSPs.

Project Orientation: RSPN conducted project orientation sessions for the core staff of its partners (NRSP & TRDP) and PMU staff to develop a project understanding and consensus. The sessions mainly focused on explaining the scope of work, responsibilities of stakeholders, contractual compliances and sharing RSPN's expectations for the project. The sessions were found very useful in addressing a variety of concerns and issues of partners.

Quality-Control/Planning: RSPN developed and shared project work plan, implementation plan and monitoring plan with USAID and obtained their approval. The design of project promotion material for its launching workshop, planned to be held in the month of November were finalized. Moreover, the logistic arrangements such as renting office/s, communication and transportation requirements were completed

by partner RSPs.

Field activities (Village Mapping): The partner (NRSP) has been able to develop 35 village maps for its target union councils of districts (Badin and Thatta) in consultation with local communities of various settlements in the revenue villages. During the interaction, the project objective was explained to the communities in detail and the community members were requested to nominate representatives to become part of the VDMCs.

Village Mapping

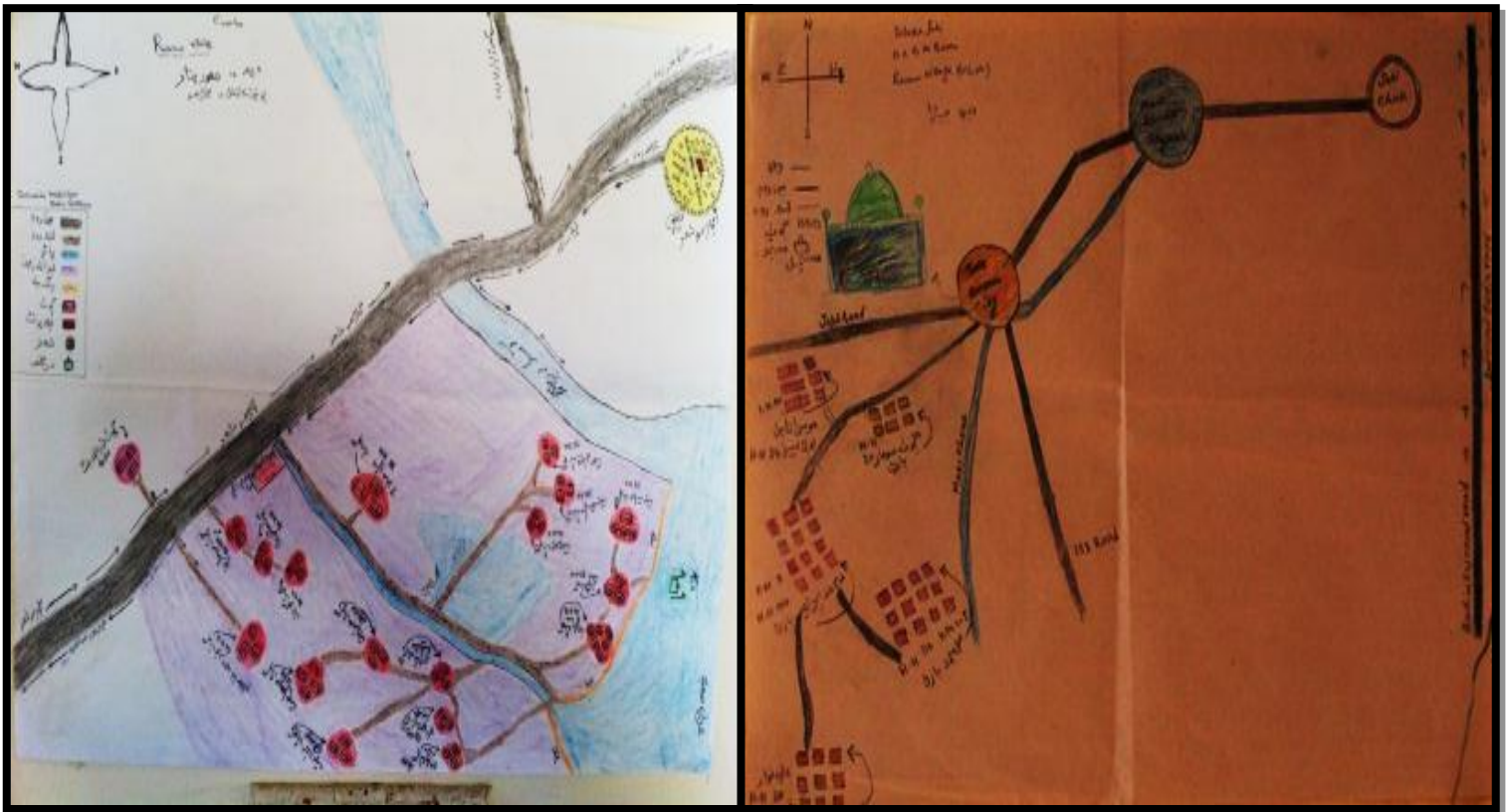


Figure 1 Map of Settlement in UC Garho and UC Jati in District Thatta