

## Process Flow of VDMC Formation

### Identification of Resource person:

- 1-To communicate project relevant information to community
- 2-To organize meeting and ensuring maximum participation of local households

### Community Dialogue

Resource person is informed in advance regarding any upcoming activity to make timely arrangement

### Meeting at Revenue Village level

- 1-The nominated people are clustered for the purpose of formation of VDMC
- 2-Keeping in consideration gender balance requirement minimum of 10 people are again nominated amongst the nominated representative of various settlements
- 3-A final resolution is signed to endorse selection of members

### Appointments

The President & Manager of VDMC are selected by VDMC members through voting process

### Training

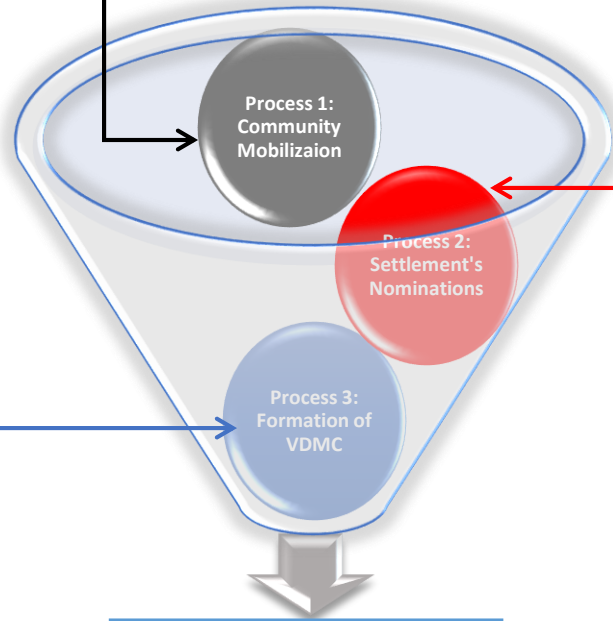
- 1-Members are trained on how to process and maintain Karwai Register
- 2-Karwai Register is provided to Manager

### Profiles

- 1-Complete Village/VDMC profiling information is provided
- 2-Instructions are given for updating register as per the specifications mentioned in register

### Process of Resource person identification:

- a) Any senior person is contacted at the desired level of intervention for nomination of a person who has good community relationship & has good knowledge of the area.
- b) The resource person can also be a representative of existing Village Organization structure developed by RSPs if it has the representation of 80% local households. Also the efforts have to be made to include all those community groups that are not a part of VO structure in order to ensure maximum representation of local households at the desired level of intervention
- c) The nominated person agrees to work as a volunteer & is willing to help the respective RSP in serving resource poor & needy communities
- d) Contact details are exchanged



### Introduction

- 1-Organizational introduction (RSPN, NRSP/TRDP, USAID)
- 2-Project introduction
  - a-Purpose & scope of the project

### Explaining Process of VDMC formation and selection criterion of its members i.e.

- 1-The nominees are local resident of a settlement
- 2-Atleast 80% of the households from a settlement participate in nomination of people
- 3-A resolution is signed by all the available representatives to endorse the selection
- 4 Number of people nominated should not exceed two people and should also reflect gender balance composition

### Settlement level Nominations

- 1-Two people are nominated with community consensus
- 2-A signed resolution is obtained

### Village profiling

Settlement level resource information is obtained using various sources such as district govt., community people or personal observation

VDMC is Functional

1. Profiles (Village/VDMC) are completed
2. Regular meetings are held by VDMC
3. Minutes of meetings are recorded

**\*\*Note:** The process 1 and 2 has to be repeated unless the nomination process is completed from all settlements of a revenue village to formulate a VDMC.

# VDMC Formation Process Flowchart

