



BAHAAL
EMERGENCY RELIEF & EARLY RECOVERY FOR THE
FLOOD AFFECTEES ACROSS PAKISTAN
Emergency Response to Sindh Rains
2011-12



Progress Report as of:

30th November 2011

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Introduction:

Sindh once again had been hit by the worst of floods. In 2010, the floods were caused by burgeoning river waters but this time torrential rains have struck the area itself causing calamitous damage to the lives of approximately 8.1 million in Sindh (according to the latest NDMA Statistics). Almost all the districts of the province have been affected with Badin, Ghotki, Hyderabad, Khairpur, Mirpurkhas, N.Feroz, Sanghar, Shaheed Benazirabad, Tando Allah Yar, Tando Mohammad Khan, Umerkot, Tharparkar and Khairpur being the most severely affected.

Table 1: District wise total affected population in rain impacted districts of Sindh. (Source NDMA)

S.No.	RSP	District	Affected Ucs	No. Villages Affected	Total Population Affected
1	NRSP	Badin	46	6,395	1,021,301
2	-	Ghotki	40	1,361	172,067
3	NRSP	Hyderabad	29	1,022	677,600
4	SRSO	Khairpur	76	-	927,953
5	NRSP	Mirpurkhas	41	5,770	705,151
6	SRSO	N.Feroz	51	1,480	698,434
7	NRSP	Sanghar	55	10,041	904,321
8	NRSP	Shaheed Benazirabad	51	4,104	900,000
9	NRSP	Tando Allah Yar	19	1,512	369,685
10	NRSP	Tando Mohammad Khan	16	2,069	585,411
11	TRDP	Tharparkar	11	1,357	127,454
12	TRDP	Umerkot	27	2,869	823,583
		-	462	37,980	7,912,960

For Bahaal Project Sindh Emergency Response Phase 2, four of the worst affected districts of the province have been selected. These districts include Badin, Mirpurkhas, Tando Mohammad Khan and Shaheed Benazirabad. In these four districts alone the total affected population is more than 3 million. A total of 8 UCs (2 from each district) have been chosen for the project's activities in the WASH sector. These UCs have been selected after consultation with the local administration and only those areas have been chosen for the project's activities which have received the least amount of assistance.

Table 1: Damage Statistics for four districts of Bahaal Project Sindh Emergency Response Phase 2 (Source NDMA)

S.No.	RSP	District	Affected Ucs	No. Villages Affected	Total Population Affected
1	NRSP	Badin	46	6,395	1,021,301
2	NRSP	Mirpurkhas	41	5,770	705,151

3	NRSP	Shaheed Benazirabad	51	4,104	900,000
4	NRSP	Tando Mohammad Khan	16	2,069	585,411
Total			154	18,338	3,211,863

The districts chosen find themselves on different stages of recovery. While Badin and Mirpurkhas are still in their very early stage of recovery, Tando Mohammad Khan and Shaheed Benazirabad have stabilized to quite an extent. Inhabitants of the two latter districts have begun rebuilding their homes and started cultivating their arable lands. In Badin and Mirpurkhas there are still many areas where one to two feet of water is covering vast swaths of land and therefore people living in these areas are still forced to live on roadsides instead of returning to their homes. These two districts are located towards the eastern side on a relatively lower scale above sea-level than the other provinces. Therefore, a lot of flood water accumulated in the other western districts drained through them. Nevertheless, the total cumulative loss in all the districts chosen is massive.

Table 3: Detailed data of the four districts chosen for Bahaal Project Sind Emergency Response Phase 2 (Source PDMA)

S.No.	District	% affected UCs	# Villages Affected	Total Pop. 1998 census	Total Pop. Affected	% affected Population
1	Tando Mohammad Khan	100%	2,069	597,829	585,411	98%
2	Umerkot	93%	2,869	663,095	623,583	94%
3	Badin	94%	6,395	1,136,044	1,021,301	90%
4	Shaheed Benazirabad	100%	4,104	1,071,533	901,000	84%
5	Mirpurkhas	100%	5,770	905,935	705,151	78%
Total		97%	21,207	4,374,436	3,836,446	88%

Table 2: Project Details

Name of Project	Bahaal Project Sind 2011 Flood Emergency Response: Emergency Relief and Early Recovery in 20 Flood Affected Districts of Pakistan, Focusing on Punjab and Sindh Provinces
Name of the Organization	Rural Support Programmes Network (RSPN)
	House No 7, Street 49, F-6/4 Islamabad
Partners	NRSP

Project Start Date	16-Oct-10
Expected Completion Date	January 31 st , 2012
Reporting Period:	14 rd – 30 th November, 2011
Report Prepared by:	Ali Anis
Date Submitted:	30 th November 2011

Table 3: Progress Update

S.#	Activity	Measure of Unit	Units		Households		Population	
			Target	Acht	Targt	Acht	Targt	Acht
1	Procurement of Hygiene Kits	Kit	16270		16270		107057	-
2	Distribution of Hygiene Kits	Kit	16270		16270		107057	-
3	Organise Hygiene awareness sessions	Sessions	656		32400		213192	-
4	Procurement of Water Kit	Kit	16270		16270		107057	-
5	Distribution of Water Kit	Kit	16270		16270		107057	-
6	Procurement of Hand Pumps	Kit	225		4500		29610	-
7	Installation of Hand Pumps	Kit	225		4500		29610	-
	Total				37,040		243,723	

Table 4: Sector-Wise cumulative Achievement

RESULT	INDICATOR	CUMMULATIVE Achievement (%) Assessment	CUMMULATIVE Achievement (%)Distribution
Results 1: WASH Flood Affected Individuals have immediate access to potable water and a healthy environment	Water: Number and percentage of targeted households having Water Kits Hygiene Promotion: Number and percentage of targeted households having hygiene kits	0	47

	<p>Hand Pumps: Number and percentage of hand pumps repaired</p> <p>Hygiene Education: Number and percent of targeted households receiving hygiene kits receive hygiene education.</p>		
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Describe progress made during the reporting period, including any challenges that were faced and how they were handled. In particular mention progress made in the following areas:

1. Staffing
2. Procurement
3. Distribution

Staffing:

For the second phase of Bahaal Project Emergency Response to Sind floods of 2011, a new strategy has been adopted. 4 locally based MER officers have been hired on RSPN's payroll who will report to RSPN MER officers based in Islamabad. A total of 17 personnel are being kept to ensure implementation of project activities. These include 8 at the RSPN level and 9 at NRSP level. The 3 staff members retained for Sind Floods Emergency Response activities at RSPN level from the previous Bahaal Project staff are the Project Manager, Finance Officer and MER Officer. A senior MER officer is hired who will supervise project MER responsibilities. 8 new staff members are hired at NRSP level with all of them being Social Organizers. The MER officers and SOs at the time of hiring were shared their TORs provided. Their performance will be evaluated against the following TORs. The list of all personnel hired for Phase 2 of Sind Emergency Response is attached in the annex.

Responsibility of SM&E Officer (Islamabad Based):

- Make monitoring framework
- Establish the data distribution mechanism
- Assist field monitors in data collection
- Field visits to oversee different project activities
- Field visits to check and verify data sent by field monitors
- Analyze and Evaluate data received from the field
- Writing of Success Stories
- Writing of Monthly Progress Reports

Responsibility of M&E Officer (Islamabad Based):

- Assist the SM&E officer in his tasks
- Make sure the data is collected on time by the field monitors

- Oversee data collection activities of the field monitors
- Collect item utilization and post-distribution verification data
- Field visits to collect data for Success Stories

Responsibility of Local Monitoring staff (Locally-based on RSPN's payroll):

- Collect beneficiary data from field
- Prepare excel sheets for the data collected
- Prepare weekly field reports
- Oversee all project activities
- Evaluate project activities according to monitoring tables
- Assist NRSP staff in various project activities
- Maintain records of all project data of their respective districts
- Ensure proper documentation of project data
- Prepare district project completion report

All MER officers on RSPN's payroll will be responsible to maintain the data of their districts in following manner:

Beneficiary Assessment data:

1. Prepare 1 file for each UC
2. In each file data must be separated village-wise. The following documents should be available for all villages in the file
 - a. The data for each village should contain the **Hand-Written** hard copy of beneficiary registration form. It is the responsibility of the MER officer to keep and maintain the hand written hard copies beneficiary registration form.
 - b. Once the data of the village is copied into an excel sheet, it should be printed and attached with other data of the village in the file.
 - c. Token acknowledgement slips of a village should be attached to other village data in the file.

Hand pumps: (Procedure for assessing and installation of hand pumps is attached in annex)

1. Prepare 1 file for each UC.
2. In each file, data must be separated hand-pump wise. The following documents should be available for all hand pumps in the file:
 - a. CO agreement with the village
 - b. Hand pump digest (that contains the list of all beneficiaries of that particular hand pump)
 - c. Copy of the crossed cheque handed out to whoever rehabilitated the hand pump.
 - d. 2 pictures
 - i. Before the hand pump was rehabilitated
 - ii. After the hand pump was rehabilitated
 - iii. GPS coordinates of the hand pumps should be mentioned on the pictures

CRP Sessions:

1. Maintain attendance sheet of each session.
2. Maintain handwritten hard copies, excel sheet soft copies and printed hard copies of attendance for each session.
3. Copy of cross cheques handed out to CRPs.

TORs of Social Organizer:

- Assist the DPO in making a viable project implementation strategy
- Assist the DPO in the timely delivery of project activities
 - Make field visits for assessment of beneficiaries based on the given criteria and assist locally based MER officer
 - Register beneficiaries and provide them with tokens
 - Provide a regular channel of communication between the beneficiary and project staff of NRSP and RSPN.
 - Setup distribution points that are easily accessible for the beneficiaries
 - Before distribution day make sure that all beneficiaries are aware of the distribution date and venue
 - Manage distribution proceedings
 - Make sure each beneficiary that is handed out project items, is a registered beneficiary
 - Maintain discipline and ensure that distribution process is transparent
 - Make random post-distribution verification visits to check whether all registered beneficiaries have received their due items
 - Make post-distribution visits to check the utility of items distributed in the lives of the flood affected
- Assist RSPN project staff and monitoring team in all capacities
 - Provide weekly project updates to the team
 - Coordinate and accompany on field visits
 - Provide all project data on time
- Receive hygiene training
 - Train CRPs for conducting hygiene sessions
- Prepare reports
 - Monthly

Procurement:

Procurement of project items for the second phase of the Bahaal Project Sind Emergency Response is to be conducted at RSPN head office in Islamabad. Significant progress has been made in this regard till date.

The tender advertisement of project items was published in both English and Urdu newspapers namely The News and Jang respectively on the 6th of November 2011. The tender for 16,270 hygiene and water kits each was published in the papers. The bidders were given a total time of 19 days to respond. Till the closing date of 25th November 2011, no bidder had physically come to the office to submit the bid. Only

two bids were submitted through courier before the closing date. On the final date when the tender opening was to be initiated 21 bidders came to the office before the bid submission time which was 12 pm. A grace period of 15 minutes was also given and the bids of all those who came after that time were rejected.

Tender opening took place at 3 pm in the presence of RSPN Manager Special Projects Mr. Zeeshan, Bahaal Project Manager Akhlaq Hussain and Procurement Committee members Mr. Ali Akbar, Mr. Asad Hashmi and Mr. Mohammad Ali Azizi. Samples of from all bidders had been collected prior to bid opening. This was the financial bid opening as all possible vendors were told that lowest prices were not the only criterion for selection. Only after checking their capacity to supply the right quality items will they be awarded the contract for supplying Bahaal Project items.

Two bidders withdrew their bid for hygiene kits as they stated that they would not be able to supply the kits at the rates they had quoted in the bid. The decision of which supplier to give contract to will be taken by the procurement committee after physical verification of the vendors' supplying capacity and approval of agreement officer of the USAID.

Just after conclusion of the tender opening, Mr. Muhammad Yasser, Acquisition & Assistance Specialist of USAID also arrived at the RSPN office. He held a meeting with RSPN's procurement committee and inquired about the procurement process. In addition, he also checked the bidding documents; the samples brought in by suppliers, the record-keeping of RSPN with relation to Bahaal Project and provided suggestions where he felt necessary.

As many 5 vendors from a total of 23 have been selected for further verification. Only one vendor has been selected for further verification for the provision of both hygiene and Water kits. The details of the vendors, their respective bids and the clipping of the newspaper advertisement are attached in the annexure.

Distribution:

The tentative plan for distribution of Bahaal Project Sind Emergency Response phase 2 is in place. According to this plan the distribution of items is most likely to start from 15th of December 2011 in all the four districts and it is expected to complete by 25th of December 2011. Each distribution is expected to see handing out of 400 kits be it hygiene or water. Both hygiene and water kits will be distributed on alternative days in different UCs. Detailed distribution plans are attached in the annex.

Assessment of beneficiaries

Beneficiary assessment of hygiene and water kits began in the third week of November and is expected to be completed by the 1st week of December. For each district 3 personnel comprised of 1 RSPN locally based MER officer and 2 SOs are conducting the assessment of beneficiaries. In order to prevent any duplication of beneficiaries it has been decided that no one beneficiary will be handed out both the hygiene and water kit. This duplication issue has been taken care of to the extent that one UC will only see distribution of one kit. Therefore, the two UCs that have been selected for Bahaal Project activities in each of the four districts will either witness hygiene kit distribution or water kit.

Assessment of hand pumps in all the 4 districts have also begun. The assessment will only focus on hand pumps damaged in floods. Also the hand pumps which in the pre-flood times gave sweet and drinkable water but not anymore will also be targeted. Installation of no new hand pumps i.e. no new bore will take place. New hand pump machinery will be installed in place of old damaged one.

Table 5: No. of Assessed Beneficiaries

S. No	Union Council	Tehsil	District	Target HHs	Item		No. of HHs assessed
1	Dai Jukas	Tando Bago	Badin	4,200	Water Kit	-	3000
2	Bhgra Memon	Badin	Badin	4,200	-	Hygiene kit	3000
3	Fazal Bhanbiro	Jhudo	Mirpurkhas	4,000	Water Kit	-	4000
4	Dilawar Hussain	Jhudo	Mirpurkhas	4,000	-	Hygiene kit	571
5	Ghulam Shah Bagrani @ Moya	Tando Ghulam Hyder	Tando Muhammad Khan	4,000	-	Hygiene kit	2438
6	Tando Ghulam Hyder	Tando Ghulam Hyder	Tando Muhammad Khan	4,000	Water Kit	-	
7	Kumb Leema	Sakrand	Shaheed Benazirabad	4,000	Water Kit	-	4000
8	Karam Jamali	Sakrand	Shaheed Benazirabad	4,000	-	Hygiene kit	448
Total							17457

Assessment Pictures:



Above: District: Tando Mohammad Khan; Village name: Abdullah Junejo; Revenue Village: Malookpur

Date: 22nd November 2011

Village assessed for hygiene kit and hand pump



Above: District: Nawabshah

Right: Village name: DoDo Khaskheli; Revenue Village: Tori; Assessed for water kit

Left: Village: Murad Khaskheli; Assessed for water kit and hand pump

Date: 23rd November 2011



Above: District Badin: UC Bhagra Memon:
Village assessed for hygiene kit and hand pump
Date: 21st November 2011

Annexure

List of Bidders

RURAL SUPPORT PROGRAMMES NETWORK (RSPN)

Name of Tender: Procurement of 16,270 Water and Hygiene Kits
Name of Project: USAID/OFDA funded BAHAAL project
Tender Opening Date: November 25, 2011

Draft Comparative Statement

#	Name of Bidding Firm	GST & Income Tax Registration (Yes/No)	Bank Draft Submitted (Yes/No)	Sample Submitted (Yes/No)	Unit Cost Offered for 1 Water Kit (Rs.)	Unit Cost Offered for 1 Hygiene Kit (Rs.)
1	M/s IMEX Trading Services	Yes	Missing	Hygiene kit bag missing	1,000	924
2	Zahra Tents		Yes	Yes	922	641
3	Kashif Traders		Yes	Sachet missing	931	737
4	Shabbir Jan & Co.		Yes	Yes	1,068	721
5	Indus Associates		Missing	Yes	748	687
6	Shahid Trading Co.		Yes	Yes	549	630
7	AZ Traders		Yes	Sachet missing	1,010	960
8	Zohaib Tradeco		Missing	Yes	1,065	793

9	Sarwish Traders		Yes	Sachet missing	871	631
10	Classic Molty Quilts		Yes	Sachet missing	769	785
11	IMGC Global (Pvt) Ltd.		Yes	Water kit missing	659.1	674.65
12	SA Traders (Not interested in supplying hygiene kit)		Yes	Hygiene kit missing	1,005	0
13	Pearl Associates		Yes	Water kit missing	1,086	640
14	Paramount Tarpaulin Industries		Yes	Yes	876	696
15	Al-Mehdi International		Yes	Sachet missing	873	757
16	Husnain Enterprises (Interested in supplying hygiene kit only)		Yes	Water kit missing		889.5
17	Aalyan Enterprises		Yes	Yes	1,431	622
18	Khurram Enterprises		Yes	No	843.2	813.9
19	Medicate International		Yes	Yes	911	874
20	MA Shah & Sons		Yes	Sachet missing	1,010.63	727.06

21	Potohar Steel Corporation (interested in water kit only)		Yes	Hygiene kit missing	747	
22	Pak Business International		Yes	No	972	692.92
23	MIMA TEX		Yes	Yes	1,314	791

Phase 2: Staff List

Sr #	Name of Staff Member	Designation	No of Staff	Date of Hiring for This CA	Contract End Date	Place of Posting	Proposed Salary for Mod 06	No. of Months	Total Salary PKR	Total Salary USD
	RSPN									
1	Abdul Wahab Shah	District Monitoring Officer	1	1-Nov-11	31-Jan-12	Badin	25,000	3	75,000	872
2	Muhammad Ishaque	District Monitoring Officer	1	1-Nov-11	31-Jan-12	Mirpurkhas	25,000	3	75,000	872
3	Ashique Ali Kandhro	District Monitoring Officer	1	1-Nov-11	31-Jan-12	Tando Mohd Khan	25,000	3	75,000	872
4	Marvi Chandio	District Monitoring Officer	1	1-Nov-11	31-Jan-12	Shaheed Benazirabad	25,000	3	75,000	872
	NRSP									
5	Faisal Raza	Project Coordinator	1	1-Nov-11	31-Jan-12	Badin	30,000	3	90,000	1,047
6	Adeel Khan	Finance Officer	1	1-Nov-11	31-Jan-12	Badin	20,000	3	60,000	698
7	Ravi Shankar	Social Organizer-Male	1	1-Nov-11	31-Jan-12	Badin	20,000	3	60,000	698
8	Nusrat Siddique	Social Organizer-Female	1	1-Nov-11	31-Jan-12	Badin	20,000	3	60,000	698

9	Abdul Razaque	Finance Assistant	1	1-Nov-11	31-Jan-12	Badin	15,000	3	45,000	523
10	Ghulam Haider Jamali	Social Organizer-Male	1	1-Nov-11	31-Jan-12	Mirpukhas	20,000	3	60,000	698
11	Maryam	Social Organizer-Female	1	1-Nov-11	31-Jan-12	Mirpukhas	20,000	3	60,000	698
12	Muhammad Qasim Khoso	Finance Assistant	1	1-Nov-11	31-Jan-12	Mirpukhas	15,000	3	45,000	523
13	Ashfaque Ahmed Khaskheli	Social Organizer-Male	1	1-Nov-11	31-Jan-12	Tando Mohd Khan	20,000	3	60,000	698
14	Shahida Daheri	Social Organizer-Female	1	1-Nov-11	31-Jan-12	Tando Mohd Khan	20,000	3	60,000	698
15	Sikandar Jarwar	Finance Assistant	1	1-Nov-11	31-Jan-12	Tando Mohd Khan	15,000	3	45,000	523
16	Muhammad Alam	Social Organizer-Male	1	1-Nov-11	31-Jan-12	Shaheed Benazirabad	20,000	3	60,000	698
17	Zainab Pirzado	Social Organizer-Female	1	1-Nov-11	31-Jan-12	Shaheed Benazirabad	20,000	3	60,000	698
18	Moiz	Finance Assistant	1	1-Nov-11	31-Jan-12	Shaheed Benazirabad	15,000	3	45,000	523

Hand pump documents

Procedure and steps involved for the repairing of hand pumps under Sindh Emergency Response

S.No.	Steps/ Procedures	Responsibility
1	Need identification of hand pumps as per beneficiary assessment criteria	Social Organizers
2	Data entry in Bahaal data base	Finance assistant/SOs
3	Request from the beneficiaries on plain paper or resolution if there is CO. Nomination of person for financial transactions	SOs to verify that request
4	Conduction of physical survey based on the request forwarded by SOs	NRSP Field Engineer/RSPN monitors
5	Formation feasibility report and cost estimates	NRSP Field Engineer
6	Formation of Project digest	NRSP Field Engineer
7	Approval of Project digest	District Project Officer
8	Formation of order cheque on beneficiary name as mentioned in the request	District Finance assistant
9	Monitoring of physical progress and quality of work along with proper disposal of sever water	RSPN monitors
10	Completion report signed by beneficiary on the attached format	District monitors to verify the completion certificate
11	Release of final installment based on the work done as mentioned in the completion report	SOs to verify the installment amount. cheque to be prepared by finance assistant
12	Data entry in Bahaal data base	Finance assistant and District monitors

Hand Pump Rehabilitation Completion Certificate

It is certified that the beneficiaries/CO-----
----- location-----
-----Token No. ----- Village-----
UC----- District -----has
completed the rehabilitation of hand pumps and a total of -----
households are being benefited. The CO resolution is also attached with
this completion certificate.

The beneficiaries/CO has completed the work as per specifications and
design with desired quality. The detail of cost at completion is as under:

S.No.	Activity	Project Share Rs.	Beneficiary share Rs.	Total Cost Rs.	Cheque number	Date and details of cheques issued
1	Approved Cost	40,000	14,000	54,000		
2	Cost at completion					
3	Variance (Approved-completion)					

Signature/ thumb impression of CO Manager _____

Date _____

Completion Certificate Issued By: Sub Engineer WASH

Name: _____

Signature _____

Date _____

Approved and verified by District Project Officer:

Name _____

Signature: _____

Date: _____

Phase 2 Distribution Plan:

Sn o.	District	UC	12/15/2011		12/16/2011		12/17/2011		12/18/2011		12/20/2011	
			Thursday		Friday		Saturday		Sunday		Tuesday	
			Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit
1	Badin	Dai Jukas	Tando Bago	400		400		400		400		400
2	Badin	Bhgra Memon	Badin		400		400		400		400	
3	Mirpurkhas	Fazal Bhanbhiro	Jhudo	400		400		400		400		400
4	Mirpurkhas	Dilawar Hussain	Jhudo		400		400		400		400	
5	Tando Muhammad Khan	Ghulam Shah Bagra ni @ Moya	Tando Ghulam Hyder		400		400		400		400	
6	Tando Muhammad Khan	Tando Ghulam Hyder	Tando Ghulam Hyder	400		400		400		400		400
7	Shaheed Benazirabad	Kumb Leema	Sakra nd	400		400		400		400		400
8	Shaheed Benazirabad	Karam Jamali	Sakra nd		400		400		400		400	

Sno.	District	UC	12/21/2011		12/22/2011		12/23/2011		12/24/2011		12/25/2011	
			Wednesday		Thursday		Friday		Saturday		Sunday	
			Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit	Hygi ne Kit	Wat er kit
1	Badin	Dai Jukas		400		400		400		400		670
2	Badin	Bhgra Memo n	400		400		400		400		670	
3	Mirpurkh as	Fazal Bhanb iro		400		400		400		400		400
4	Mirpurkh as	Dilaw ar Hussa in	400		400		400		400		400	
5	Tando Muhamm ad Khan	Ghula m Shah Bagra ni @ Moya	400		400		400		400		400	
6	Tando Muhamm ad Khan	Tando Ghula m Hyder		400		400		400		400		400
7	Shaheed Benazira bad	Kumb Leem a		400		400		400		400		400
8	Shaheed Benazira bad	Karam Jamali	400		400		400		400		400	

