

RURAL SUPPORT PROGRAMMES NETWORK (RSPN)

JOB DESCRIPTION		HR#002
1.0 Position Summary		
1.1 Position: Data Enumerator	1.2 Department/Project: RSPN-SUCCESS Programme	
1.3 Category/Grade: Professional	1.4 Duty Station: Tando Allahyar with occasional travel to Hyderabad	
1.5 Reporting to: Team Leader Research, RSPN-SUCCESS		
2.0 Job Description and Responsibilities		
<p>RSPN is planning to conduct a socio-economic baseline data collection in district Tando Allahyar in June 2016. The baseline is likely to continue for three to four weeks. Both male and female data enumerator are required for this job. The enumerators will be on output basis i.e. per completed form per day. The baseline is likely to start on June 11, 2016.</p> <p>Job responsibilities will include:</p> <ol style="list-style-type: none"> 1. Attend training on socio-economic baseline data enumeration. 2. Conduct data enumeration in district Tando Allahyar. 3. Any other tasks assigned by the Supervisor. 		
3.0 Required Qualifications, Skill and Experience		
2.1. Education: Masters or higher degree in Economics, Statistics, Business, Commerce, Accounting or other Social Sciences relevant disciplines from a reputable university.		
<p>2.2 Knowledge and Skills:</p> <ul style="list-style-type: none"> - Native/proficient Sindhi language speaker - Skills in Computer Assisted Personal Interviews (CAPI) and or using smart phones - Computer proficient, organised, detail oriented, self-motivated, team player and able to work with minimum supervision. - Immediately available and willing to work in June 2016 during Ramadan and on weekends 		
<p>2.3 Experience:</p> <ul style="list-style-type: none"> - No experience required but preference will be given to those having previous experience of enumeration using tablets. 		