

RURAL SUPPORT PROGRAMMES NETWORK (RSPN)

JOB DESCRIPTION		HR#002
1.0 Position Summary		
1.1 Position: Programme Director	1.2 Department/Project: Programme for Improved Nutrition in Sindh (PINS): ER-3 Component (Nutrition Sensitive Interventions) of PINS	
1.3 Category/Grade: Management - 4	1.4 Duty Station: Karachi with frequent travel to the programme areas in Sindh	
1.5 Reporting to: Manager Special Projects Wing, RSPN		
2.0 Job Responsibilities		
<p>RSPN will be responsible for implementation and management of ER-3 (Nutrition Sensitive Interventions) component of EU' PINS programme. Under this program key focus will be implementation of Agriculture & food security and Water and Sanitation (WASH) interventions in ten districts of Sindh through signing of sub-agreements with partner RSPs (NRSP, SRSO and TRDP). This program will complement the efforts of Government of Sindh (GoS) for reduction stunting through implementation of its multi-sectoral Accelerated Action Plan (AAP) for reduction of mal-nutrition and stunting in Sindh. Programme Director will be responsible for overall programme management and to provide the strategic direction to programme team and partner RSPs for effective implementation of the programme as per EU approved programme documents. Main duties and responsibilities include:</p> <ul style="list-style-type: none"> i) Delivery of the overall objectives and targets set by RSPN in approved action document; ii) Work closely with partner RSPs and concerned government departments (Agriculture, Livestock) for development of program implementation manual to be used by implementing partner RSPs and Government Departments for implementation of Nutrition Sensitive Interventions; iii) Lead the process of annual work panning and ensure that all agreed activities and targets have been included in the plan; Ensure that the field teams have required resources for the implementation of the project; iv) Provide strategic direction to partner RSPs and their district level team for effective implementation of the project activities and ensure that all agreed targets have been achieved within given time period and with agreed financial resources; v) Ensure close coordination with Technical Assistance Partner of PINS (ER-1) and ACF (responsible to implement ER-2 Nutrition specific Interventions), Food and Agriculture Organization (FAO), National Agriculture Research Councils, Nutrition section of Planning and Development Department Government of Sindh and Coordinator to Chief Minister Sindh on Nutrition for sharing of program progress and seek GOS support for effective implementation of the programme; vi) Ensure close coordination with concerned AAP's departments (Agriculture, Livestock, Fisheries, Local Government and Public Health and Engineering Departments) at provincial and district level to seek their regular support for programme implementation; vii) Maintain close liaison with RSPN and RSPs SUCCESS team to ensure the synergies between SUCCESS and PINS and to avoid duplication in strategic interventions; viii) Ensure effective communication of the programme objectives and results with wider stakeholders through various means of electronic, print and social media; ix) Lead the programme team and ensure effective achievement through the leadership of the RSPN, by setting clear objectives for each team member; x) Ensure compliance to policies and procedures of RSPN and EU; xi) Prepare quality progress reports for onward submission to donor and other stakeholders; xii) Manage resources including budget and staff for the effective implementation of the programme; xiii) Any other tasks assigned by the Supervisor/RSPN's Management. 		
3.0 Required Qualifications, Skill and Experience		

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3.1 Education: Masters or higher degree in Social Sciences, Rural Development, Agriculture or other relevant disciplines from a recognised university.

3.2 Skills:

- Knowledge and understanding of underlying causes for malnutrition, stunting and GOS strategy to address the malnutrition in Sindh
- Good project management and decision making skills; Ability to work under pressure and to adapt to changing requirements and to balance conflicting demands.
- Skills in managing individual consultants and third-party service providers.
- Excellent written and verbal communication skills in English and Urdu. Familiar with Sindhi.
- Solid working knowledge of Microsoft Office.
- Self-motivated, team player and action oriented.

3.3 Experience:

- Minimum of eight years of experience in development field with at least three years' experience at senior management level positions.
- Experience of designing, managing and implementing programmes/projects related to nutrition, agriculture and WASH.
- Experience of working with the RSPs in Pakistan will be preferred.